

December 17, 1970

MEMORANDUM

TO: The Boston Redevelopment Authority

FROM: John D. Warner, Director

SUBJECT: Salary Increases for Employees with December  
Pay Anniversary Dates

Attachment A lists 66 employees with December  
Pay Anniversary dates recommended for salary increases.

Of the 66 employees, 14 noted with an asterisk (\*) -  
6 clerical, 4 sub -professional and 4 professional - are  
recommended for promotion to fill vacancies and reward  
superior performance; and 8 noted by a number sign (#)  
are recommended for reclassification to a higher grade with  
salary increase equivalent to a step increase.

The cost of these proposed increases amounts to  
\$700 weekly on the payroll, and it is recommended that all  
increases be made effective the Monday following each  
employee's anniversary date.

Attachment B is the appropriate vote.

Attachment A - Salary Increases for employees with December  
Anniversary Dates

Attachment B - Vote for Attachment A

Personnel #3 - Salary Increases for Employees with December  
Pay Anniversary Dates

RECLASSIFICATION OF EMPLOYEES WITH DECEMBER EMPLOYMENT ANNIVERSARY  
DATES TO SALARY RANGE & STEP PLAN AND POSITION CLASSIFICATION PLAN

<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
1. Twohig, Patricia M.	Asst.Real Est.Off.	15-3	\$16,386	6/26/61	Asst.R.E.Off.	15-4	\$17,185
2. Speleotis, Chas. J.	Asst. to Dir. Res. Dev.	15-2	15,625	12/8/69	Asst. to Dir. Res. Dev.	15-3	16,386
3. Spencer, John F.	Sr.Adm.Asst.II	14-1	13,500	6/9/69	Sr.Adm.Asst.II	14-2	14,155
4. Valliere, Leon J.	Ch.Rehab.Officer	14-1	13,500	12/8/69	Ch.Rehab.Off.	14-2	14,155
5. Kennedy, John W.	Ch.Rehab.Officer	14-1	13,500	6/10/63	Ch.Rehab.Off.	14-2	14,155
6. DeSimone, Robert A.	Plan.Officer II	14-1	13,500	6/10/68	Plan.Off.II	14-2	14,155
7. Lawless, John W.	Dep.Comptroller	14-1	13,500	6/27/63	Dep.Comptroller	14-2	14,155
8. Derba, James J.	Civil Eng. IV	13-5	14,744	12/30/68	Civ.Eng. IV	13-6	15,461
9.* Falck, James W.	Sr.Adm.Asst.I	13-4	14,061	12/7/66	Ch. Parks, Plan. Des.	14-4	15,565
10.# Neblett, Roy	Asst.Pers.Officer	13-4	14,061	6/3/68	Asst.Pers.Off	14-3	14,843
11. Fitzgerald,John I.	Ch.Negotiator	13-3	13,410	12/11/61	Ch.Negotiator	13-4	14,061
12. Freeley, Robert	Asst. to Dir. Proj.Operations	13-3	13,410	12/15/69	Asst. to Dir. Proj.Operations	13-4	14,061
13. Jacklin, Leon	Admin.Asst. IV	12-1	11,000	6/13/62	Admin.Asst. IV	12-2	11,530
14.# Hallisey, John J.	Site Off.Mgr. II	11-6	13,419	12/22/69	Site Off.Mgr II	12-6	13,929



<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>To</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
15. Bennett, Lawrence	Admin.Asst.IV	11-5	\$11,948	12/3/62		Admin.Asst.IV	11-6	\$12,525
16. Sheridan, Lawrence	Sr.Bus.Reloc. Claims Exam. I	11-5	11,948	12/17/62		Sr.Bus.Reloc. Claims Exam. I	11-6	12,525
17.# Koff, Laurence	Planner IV	11-4	11,398	6/23/69		Sr.Planner	12-3	12,087
18. Burke, Edward J.	Sr.Bus.Rel.Spec.	11-4	11,398	12/10/62		Sr.Bus.Rel.Sp.	11-5	11,948
19.* Seyfarth, Karen	Sr.Rel.Sp.	11-2	10,375	6/20/66		Reloc.Officer	12-2	11,530
20.* LaCroix, Jay L.	Asst.Leg.Off. I	11-2	10,375	12/8/69		Legal Officer	12-2	11,530
21.# Marlowe, Harry E.	Sr.Rehab.Con.Anal.	11-2	10,375	6/26/67		Rehab.Off. I	12-1	11,000
22. Burke, William F.	Neigh.Org.Sp.IV	10-5	10,732	12/11/63		Neigh.Org.Sp.IV	10-6	11,249
23.# Daly, Thomas P.	Bus.Rel.Spec.IV	10-4	10,240	12/8/69		Bus.Reloc. Claims Exam.I	11-3	10,874
24. Charyna, Joseph	Tech. IV	10-4	10,240	12/22/69		Tech. IV	10-5	10,732
25.. Murray, Andrew E.	Admin. Asst. II	10-2	9,325	12/6/61		Admin.Asst.II	10-3	9,771
26. Gonsalves, Manuel	Ch. Draftsman	10-2	9,325	12/13/65		Ch.Draftsman	10-3	9,771
27. Scott, Alan B	Rehab.Con.Anal.IV	10-2	9,325	6/2/69		Rehab.Con.An.IV	10-3	9,771
28. Herbert, Mary M.	Admin.Asst. II	10-2	9,325	6/20/66		Admin.Asst.II	10-3	9,771
29.* Singer, Andrew C.	Rel.Spec. IV	10-1	8,900	12/3/62		Sr.Rel.Spec.	11-1	9,900
30.* Collings, Harry R.	Rehab.Fin.Sp.II	9-3	8,779	6/22/61		Rehab.Fin.Sp.IV	10-3	9,771

<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
31. DeLoach, Mary	Neigh.Org.Sp.III	9-3	\$8,779	12/8/69	Neigh.Org.Sp. III	9-4	\$9,198
32. Conley, Leo R.	Rehab.Con.Anal.III	9-3	8,779	6/26/67	Rehab.Con. Anal. III	9-4	9,198
33. Wilkinson, Paul	Dem.Insp.II	9-3	8,779	12/1/61	Dem.Insp.II	9-4	9,198
34. Saravelas, Thomas	Tech.III	9-3	8,779	12/8/69	Tech.III	9-4	9,198
35.* Cassidy, James A.	Rehab.Con.Anal.III	9-1	8,000	6/27/62	Rehab.Con. Anal. IV	10-1	8,900
36. Ardizzoni, Joseph	Rehab.Con.Anal.III	9-1	8,000	12/29/69	Rehab.Con. Anal. III	9-2	8,380
37. Todesco, Joseph	Admin.Clerk II	8-5	8,666	6/29/59	Admin.Clk.II	8-6	9,079
38. Clancy, Barbara	Admin.Clk. II	8-5	8,666	12/11/63	Admin.Clk.II	8-6	9,079
39. Mealey, Mary E.	Admin. Secy	8-4	8,272	12/5/66	Admin.Secy	8-6	9,079
40. Janjigian, Araxi	Settlement Clk	8-3	7,897	12/19/57	Sett.Clk.	8-4	8,272
41. Kayser, Frances	Technician II	8-3	7,897	12/8/69	Tech. II	8-4	8,272
42.# Lewis, Elizabeth	Rel. Spec. II	8-2	7,540	6/10/68	Rel.Spec.III	9-1	8,000
43.# Cohen, Cecile	Tech. II	8-2	7,540	6/24/68	Admin.Asst.I	9-1	8,000
44. Harris, Thomas N.	Rehab.Con.Anal.II	8-2	7,540	12/15/69	Rehab. Con. Anal. II	8-3	7,897



<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>Position</u>		<u>Salary</u>
					<u>To</u>	<u>Class.</u>	
45. Doherty, Mary J.	Admin.Clk. II	8-1	\$7,200	6/1/63	Admin.Clk.II	8-2	\$7,540
46 *Fein, Sandra E.	Arch.Drafts.II	7-4	7,461	12/5/66	Arch.Drafts.III	8-4	8,272
47. *Freeman, Tina E.	Tech. I	7-3	7,125	6/23/69	Res.Analyst I	9-1	8,000
48. Campbell, Warren R.	Tech. I	7-3	7,125	6/23/69	Tech. I	7-4	7,461
49. Devine, Rose E.	Cashier II	7-2	6,805	12/19/66	Cashier II	7-3	7,125
50. Valanzola, Josephine	Admin.Clk. I	7-2	6,805	6/6/66	Admin.Clk. I	7-3	7,125
51. #Tompkins, Mary E.	Tech. I	7-1	6,684	6/26/61	Tech. II	8-1	7,200
52. Swett, Mary J.	Admin.Clk. I	7-1	6,500	12/5/66	Admin.Clk.I	7-2	6,805
53. Zambuto, Joanne M.	Secy Steno III	7-1	6,500	6/26/67	Secy Steno.III	7-2	6,805
54. Donnelly, Patricia	Secy Steno III	7-1	6,500	12/29/69	Secy Steno III	7-2	6,805
55. Hunter, Hattie M.	Secy Steno II	6-2	6,175	6/2/69	Secy Steno II	6-3	6,464
56. Gadowski, Mary B.	Mgmt.Aide II	6-1	5,900	12/5/66	Mgmt. Aide II	6-2	6,175
57. Cox, Pearlle M.	Home Guid.Asst.II	6-1	5,900	12/15/69	Home Guidance Asst. II	6-2	6,175
58. Lazzara, Susan F.	Secy Steno II	6-1	5,900	6/2/69	Secy Steno II	6-2	6,175
59. Mulvihill, Jeanne	Secy Steno I	5-5	6,478	12/26/61	Secy Steno I	5-6	6,782
60. Driscoll, Roberta A.	Secy Steno I	5-3	5,913	6/9/69	Secy Steno I	5-4	6,189
61.* Mollo, Kathleen A.	Sr. Clk Typist	4-5	5,992	6/9/69	Sr. Clk. Steno.	5-5	6,478

<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review Date</u>	<u>To</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
62.* Sulfaro, Claire M.	Sr.Clk.Typist	4-4	\$5,726	6/26/67		Sr.Clk.Steno	5-4	\$6,189
63. Dunn, Mary	Matron	4-4	5,726	12/17/62		Matron	4-5	\$5,992
64.* Claffey, Ellen C.	Sr. Clk.Typist	4-3	5,472	6/26/67		Sr.Clk.Steno	5-3	5,913
65.* Curry, Edna J.	App.Drafts.II	4-3	5,472	6/16/69		Draftsman I	6-2	6,175
66.* Chiampa, Virginia	Sr.Clk.Typist	4-1	5,011	12/15/69		Sr.Clk.Steno	5-1	5,400

\* Promotion - to fill vacancy and/or reward superior performance.

# Reclassification to higher grade with salary increase equivalent to step increase.

